



Calgary Rangers Soccer Club – Job Posting

Position: Academy Director, U14+ Females

Status: Full Time Position

Report to: Technical Director

General Responsibilities:

- Running technical academy sessions to all age groups
- Work closely with Rangers members
- Technical Leadership
- Formal Player & Coach Program Plans
- Coach Development - staff and volunteer development pathways
- Player Development - documentation, education and execution
- Creating a player development pathway
- Create a High Performance, elite, year-round technical program
- Member Relations & Communication
- Club Growth and Inspiration
- Transitioning members through all programming pathways

Player Development:

- Assist in the design and implementation of player development.
- Assist in the designing of the player development pathway within the age appropriate academy.
- Complete Academy sessions as per the Academy schedule.
- As schedule permits and as required:
 - Coach Rangers teams
 - Assist with running Young Rangers and 3v3 sessions.
 - Participate as a coach at ProSkillz sessions.
 - Participate as a coach at Ranger's camps.
 - Any other activities that the board and or our technical director believe can benefit our players.

Administrative:

- Reply to or forward emails in a timely manner.
- Assist in the marketing plan for the club and ProSkillz.
- Complete planning documents as required by board or TD.
- Attend all required meetings.



Other Responsibilities:

- Provide support for strategic projects as assigned by the Board.
- Working from a continuous improvement philosophy to identify new ideas, approaches or process automation opportunities that can improve the Rangers' experience for all participants, and which will help to grow Rangers.
- Maintain good relationships with all clubs and CMSA members within Calgary.
- Grow Rangers reputation in a positive manner throughout the soccer community.

Essential Skills:

- Soccer knowledge and coaching experience required.
- Preferable UEFA/CSA B license, Children's License or Youth License
- Flexible working hours- evenings and weekends will be required
- Excellent communication skills
- Ability to establish priorities, meet deadlines and work under pressure
- Excellent Microsoft Word, Outlook and Excel skills
- Well organized, able to handle several tasks at the same time
- Ability to take direction and ask clarifying questions
- Ability to complete tasks on time with limited supervision
- Extremely strong attention to detail and willingness to complete assignments/projects using very high standards

Qualified applicants are invited to submit their resume with cover letter and salary expectations by 30th September, 2019 by 4:00pm (MDT) to Ashley Gooch via email to agooch@CalgaryRangers.com NO PHONE CALLS PLEASE. Calgary Rangers thanks all applicants but will contact only those who will be invited for an interview.